

HKCCCU Logos Academy

2017-2018

FS1-DS3 School-based Reading, Writing and Speaking Programmes Native speaking tutors

No. of tutors:	3
Service period :	1/10/2017-31/5/2018 (normal school days within the 8 months) (around 120 working days)
Service hours:	12:00nn-5:00pm (5 hours) on school days
Hourly rate:	\$450 (\$2,250 per day)
Lesson time :	<p>1) 1 lesson from FS1-DS3 (Aged 6-10) co-teaching with local teachers per week (35mins X 31 classes) = 1085 mins (350/ 385 mins per tutor) (#item 1)</p> <p>2) Lunch recess speaking and phonics activities (12:45pm-1:15pm, 4 days per week) (#items 2-6)</p> <p>3) Gifted programmes at 9th period (3:30pm-4:15pm, 3 days per week) (#items 7-9)</p> <p>*Tutors should have regular meetings with local teachers on the lesson design of the reading and writing lessons.</p>
Class size :	<p>1) Normal class size</p> <p>2) Lunch recess activities (12-15 students per programme)</p> <p>3) Gifted programmes (Teacher-student ratio: 1:12-15)</p>
Qualifications of tutors :	<p>1) Include a recognized Bachelor's degree from a local/ overseas university</p> <p>2) Include an internationally recognized qualification in Teaching English as a Second Language (such as CerTESOL or Cambridge CELTA)</p> <p>3) Have teaching experience locally or in Asian countries</p> <p>4) Clear the Sexual Conviction Record Check (SCRC) conducted by Hong Kong Police</p>

Content of the programmes

Item	Programme	Level(s)	No. of tutor(s)	Content	Venue
Reading, writing and speaking lesson (1 lesson, 35 mins, per week)					
1.	Reading, writing and speaking programme (in class)	FS1-DS3 (Aged 6-10)	3 tutors	<ul style="list-style-type: none"> - Help students develop a strong foundation in phonics skills and enhance their reading and speaking skills - Design lesson materials and co-teach with local teachers - FS1-2 (Aged 6-7): Focus on phonics teaching - DS1-3 (Aged 8-10): Design reading and speaking activities that match with the school- based reading and writing curriculum 	Classroom

Lunchtime programmes (12:45pm-1:15pm, 30 mins, 4 days per week)					
2.	Lunchtime radio programme (Once a week, every Friday)	FS1-DS3 (Aged 6-10)	1 tutor-in-charge 2 assistants	<ul style="list-style-type: none"> - Create an English speaking environment through storytelling or playing English songs - Share hot issues, idioms, proverbs or stories - Prepare related materials 	G01A
3.	Lunchtime Big Brothers and Big Sisters Programme (Once a week, every Friday)	FS1-FS2 (Aged 6-7)	2 tutors-in-charge 1 assistant	<ul style="list-style-type: none"> - Enhance students' phonics skills through revising phonics items - Play some phonics games or other language games - Spelling games - Prepare related materials 	Special room
4.	Lunchtime English Wonderland (FS levels every Wednesday; DS levels every Thursday)	FS1-FS2 (Aged 6-7) DS1-DS3 (Aged 8-10)	2 tutors-in-charge 1 assistant	<ul style="list-style-type: none"> - Design English board games and other English activities that engage students to learn and practice speaking in a fun and relaxing environment 	Special room
5.	Lunchtime Talent Corner (Once a week, every Thursday)	FS1-DS3 (Aged 6-10)	1 tutor-in-charge 2 assistants	<ul style="list-style-type: none"> - Enhance students' to show their talents and practise speaking in an authentic environment - Train students' storytelling skills - Allow students to share what they have learnt or written in class. 	1/F Podium
*6.	English Week *(Once a year)	FS1-DS3 (Aged 6-10)	3 tutors	<ul style="list-style-type: none"> - Design a series of activities that provide students with opportunities to experience the joy of learning outside the classroom - Prepare related materials 	Hall
Gifted programmes at 9 th period (3:30pm-4:15pm, 45 mins, 3 days per week)					
7.	Readers' Theatre (Gifted programme during the 9 th period) + English ambassadors (Helpers at Wonderland)	DS1 (Aged 8)	1 tutor-in-charge 2 assistants	<ul style="list-style-type: none"> - Enhance students' reading comprehension and confidence in reading aloud - Train students' read with voice, emotion and appropriate intonation - Build students' vocabulary - Prepare related materials 	Special room
8.	Playwright and	DS2	1	<ul style="list-style-type: none"> - Inspire students' creativity, interest in self- 	Special

	drama + English ambassadors (Big Brothers + helpers at Wonderland)	(Aged 9)	tutor-in-charge 2 assistants	expression and performing art. - Develop students' writing skills - Build students' self-confidence and self-Awareness - Prepare related materials	room
9.	Public speech training + English ambassadors (MC + reporters)	DS3 (Aged 10)	1 tutor-in-charge 2 assistants	- Train students to participate in different public speech competitions - Expose students with a wide variety of text types and train them to read with appropriate voice, emotion and intonation - Prepare related materials	Special room